



INTER-TENANCY MAINTENANCE CHECKLIST

Ref: HDT56106

Site Address	Client	Engineer	Inspection Date
Flat 8, Goodwins House 55-57 St Martins Lane , London , WC2	c/o CBRE	Iain Watson	06 Dec 2023
Compliance/Safety			
Smoke/CO2 alarms fitted, in date and working	Pass		
Cleaning			
Property professionally cleaned to a satisfactory standard	Pass		
General			
Remove items left by tenant	Pass		
Painting required including walls, ceilings and woodwork	Pass		
Blinds functioning and cleats in place	Pass		
Floor coverings clean and undamaged	Fail	Replaced kithcen flooring	
Lighting working throughout and lightbulbs replaced if required	Pass		
Security			
Main door operating correctly	Pass		
All internal doors in good order and operating correctly	Pass		
All locks engaging securely	Pass	Had to fix rear door lock	
Window glazing satisfactory	Pass		
Secondary glazing satisfactory	Pass		
Ironmongery and locks in place	Pass		
Kitchen			
Kitchen appliances undamaged	Fail	Fridge door damaged	
All white goods and appliances in working order	Pass		
Kitchen cupboards and worktops undamaged	Pass		
Bathroom			
Tiling and grouting undamaged	Pass		
Taps, shower head, hose and riser undamaged	Pass		
Shower screen undamaged including seals	Pass		
Free flowing drainage	Pass		
Bathroom extract in working order	Pass		
Sealant in good order	Pass		
Additional Checks/Works			
None			

