



REDDAN CONTRACTORS - INTER-TENANCY CHECKLIST

438 Southchurch Road, Southend-on-Sea SS1 2QA

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Work Details

Reference: HDT56686	Site: Flat 1, 13 Goodwins Court, London, WC2N 4LL	
Client: c/o CBRE	Engineer: Iain Watson	Inspection Date: 17 Jan 2024

Check Item	Status	Notes
Compliance/Safety		
Smoke/CO2 alarms fitted, in date and working	Pass	

Cleaning

Property professionally cleaned to a satisfactory standard	N/A	
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General

Remove items left by tenant	Pass	
Painting required including walls, ceilings and woodwork	Pass	Redecoration touch up and decorate all walls completed
Blinds functioning and cleats in place	Pass	
Floor coverings clean and undamaged	Fail	Marks and scratches, it is an old wooden floor.
Lighting working throughout and lightbulbs replaced if required	Fail	Oven light, extractor lights, 1 lamp in lounge.

Security

Main door operating correctly	Pass	
All internal doors in good order and operating correctly	Pass	
All locks engaging securely	Pass	

Window glazing satisfactory	Pass	
Secondary glazing satisfactory	N/A	
Ironmongery and locks in place	Pass	

Heating

Boiler is in full working order		
Radiators are in full working order		

Kitchen

Kitchen appliances undamaged	Pass	
All white goods and appliances in working order	Pass	
Kitchen cupboards and worktops undamaged	Fail	Chipped worktop.

Bathroom

Tiling and grouting undamaged	Fail	Chemically cleaned floor grout and replaced where needed.
Taps, shower head, hose and riser undamaged	Fail	Pop up waste repaired.
Shower screen undamaged including seals	Fail	Replaced seal.
Free flowing drainage	Pass	
Sealant in good order	Fail	Basin mastic replaced.

Additional Checks/Works

Towel rail pipe covers fitted.
 Boiler boxing repaired.
 Kitchen sink overflow replaced.
 Boiler filled and checked.