



TOOLBOX TALKS

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| Toolbox Talk Details | |
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| Title | A07 - Worker involvement |
| Reason | Involving workers in management decisions can help to improve health and safety performance. Workers like you are an important part of every business and engaging with workers is a key element to success. |
| Outline | This talk covers the key principles required in the relationship between the employer and you. |
| Involving workers (worker engagement) | |
| <ol style="list-style-type: none">1. All employers have a legal duty to involve you in decisions made with regard to health and safety matters.2. People doing the job have a more accurate idea of how to improve not only health and safety but also performance.3. Communication, co-operation and establishing trust are important elements in worker engagement. | |
| Engaging with you | |
| <ol style="list-style-type: none">1. You should be encouraged to stop work and seek advice when you feel unsafe.2. If you have any concerns, or think you can make your work or workplace safer, then tell your supervisor.3. Treat others (such as sub-contractors) in the same way as you would your own workmates.4. Be prepared to be asked for your opinion and contribute if you can.5. Procedures can be changed, nothing is set in stone. If you have an idea, speak to your supervisor or manager. | |
| Benefits for everyone | |
| <ol style="list-style-type: none">1. By having an open, blame-free culture, work will be carried out more safely and efficiently.2. Mistakes and near misses can be quickly identified and control measures put in place to prevent recurrence.3. Open communication, where good and bad things are freely discussed, has benefits for health and safety, and production. | |

| Revision Date | Assessed By | Signature |
|---------------|----------------|---|
| January 2021 | Michael Reddan |  |