

Toolbox Talk Details

Title	A02 – CDM Regulations
Reason	The Construction (Design and Management) Regulations 2015 (CDM) are the most important regulations for construction workers and apply to all construction projects. If you know what both you and your employer should do, you should be safe at work.
Outline	This talk covers some of the main topics in the day-to-day running of a safe site.

Employer's duties

1. Plan the work, develop safe systems of work and explain how the work should be undertaken safely.
2. Provide suitable welfare and security facilities for the site.
3. Ensure hazards have been removed by making sure they have been designed out and selecting suitable methods of work. If the hazards cannot be removed, control measures must be put in place to reduce any risk of injury or ill health to as low as is reasonably practicable.
4. Provide the right information, to the right people, at the right time (for example, provide a site induction and brief workers on relevant parts of the construction phase plan).
5. Ensure workers have the necessary skills, knowledge, training and experience to carry out their roles.
6. Provide supervision, as required, based on the findings of the risk assessment.
7. Ensure work activities are programmed to minimise the risk of something going wrong.
8. Consult and engage with workers.
9. Provide and explain relevant paperwork (method statements and risk assessments) to supervisors and workers.

General construction site requirements

1. Provide suitable and sufficient site access and egress (entrance/exits).
2. Provide safe pedestrian and traffic routes on site, ideally keeping pedestrian routes and vehicle routes separate.
3. Plan any construction, demolition, refurbishment or dismantling work.
4. Workplaces, excavations, scaffolds, ladders, mobile elevating work platforms (MEWPs), and so on, must be confirmed as suitable for the task and checked before use.
5. Store and transport any hazardous substances or explosives securely and use them safely.
6. Ensure the site is adequately lit at all times.
7. Take steps to prevent injury from contact with overhead and underground services.
8. Ensure vehicles are used, towed and loaded safely, and use a vehicle marshal where appropriate.

Your duties

1. Follow instructions from your supervisor and make sure that you work safely.
2. Report anything that you think is unsafe. Stop work if you are not sure and ask for advice.
3. Know and follow the site rules, including what to do in an emergency and the location of fire-fighting or other emergency equipment.
4. Report any signs of trespass and unauthorised access.
5. Look after your tools, personal protective equipment (PPE) and, most importantly, yourself and your workmates.

Revision Date	Assessed By	Signature
January 2021	Michael Reddan	